



K-1

GUIDE FOR
K-1 (565)



FILING BY
CD, DISKETTE, OR
MAGNETIC MEDIA



TAX YEAR 1998



California
Franchise
Tax
Board

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Section 1

General Information

Introduction



This guide includes the information needed to file California's Schedule K-1 (565) on magnetic media.

What's New for 1999

- A vertical bar in the left margin indicates changes to the publication.
- Calendar/fiscal year beginning and ending dates have been moved from the Detail Record to the Header Record.
- The state field, for foreign addresses, cannot be left blank.
- The foreign country must appear in the country field, it will not be accepted in the city field as in the past.
- Blanks are not acceptable in numeric fields.
- Line item "G" has an additional field for publicly traded partnerships.
- Column (e) CA source amounts and credits, lines 20 & 21 distributions of money and property (fields 0990 & 0930), are not required.
- These changes have necessitated renumbering the position numbers for all fields in the Header and Detail Records.

What's New for 1999

(Continued)

- In May 1998 we created K-1 TestWare which allows transmitters to pretest their files prior to submission.
- We added a program to the TestWare package that will expand delimited file formats into FTB's fixed format.
- FTB form 3604, *Transmittal of Partnership K-1 Information On Magnetic Media* was revised to obtain additional information.

Reporting Requirements

Partnerships interested in sending California Schedules K-1 via magnetic media must follow the guidelines in this publication. The California Partnership Return, Form 565, must be submitted on paper, **without paper K-1s**, following existing guidelines. **Do not** mail the partnership return with the magnetic media.

1. Schedules K-1 must be for the current year original return or amended for the current year. We will not accept Schedules K-1 data for prior years.
2. We will accept Schedule K-1 data from fiscal year participants, calendar year participants, and short period participants.
3. California grants an automatic six-month extension to file. However, any amounts due must still be remitted to FTB by the original due date of the return.
4. Only Schedule K-1 data should be included on the CD-ROM, diskette or magnetic media.
5. The partnership should retain copies of the Schedule K-1 information in either a paper or an electronic format.
6. When necessary, include any supporting documentation with the paper Form 565. Do not send or attach the Federal Schedules K-1 to the Form 565.

Reporting Requirements (Continued)

1. All monetary amounts must be in dollars only. If Schedules K-1 were issued to partners with dollars and cents, round amounts to whole dollars. If rounding is performed, it is expected that the total of each field in the transmitted file will differ from the amount shown on the California Form 565 by the amount of the rounding.
2. All amounts are assumed to be positive unless a minus (-) sign is in the first byte of the field. The first byte can never be a space.
3. Negative amounts are indicated by a minus (-) sign in the first byte of the numeric field. For example, -2312 = -00000002312. If the amount is positive, do not include a plus (+) sign.
4. Percentages are to be expressed as a decimal; for example, 100% = 1.000000; 5% = .050000; and .25% = .002500.
5. Partnerships filing via magnetic tape or tape cartridge must successfully complete testing to be accepted into this program. (See page 11 for information regarding testing procedures).
6. All numeric fields must be padded with zeroes, for example, 2312 = 000000002312.
7. All numeric fields with no numeric data must be zero filled; for example 000000000000.

Reporting Requirements (Continued)

Penalties

Schedules K-1 with incomplete information or in an inappropriate format may cause FTB to contact the partnership for more information or to return the K-1s to the partnership. Either of these circumstances may subject the partnership to penalties.

California Revenue and Taxation Code Section 19183 (IRC Section 6721) allows FTB to impose a penalty on any partnership that fails to provide the name and address of the partners.

Acceptable Media

You may submit Schedule K-1 information to FTB on standard recordable compact discs, 3 1/2-inch diskettes, IBM compatible 3480 or 3490 cartridges, or standard 1/2-inch tape reels.

Linking the Form 565

To ensure that the K-1 data is posted and linked to the Form 565 accurately, please write the following in the upper left of your paper Form 565:

**“Mag Media Schedules K-1 have been sent.
Number of Schedules K-1_____”**

Agreement to Comply with FTB Pub 1098

If you are writing software or preparing substitute Schedules K-1, you must submit a completed Form FTB 1096 to the address on the form. If you have questions, contact Lynda Rush, Substitute Forms Program Coordinator, at (916) 845-3553.

Reporting Requirements

(Continued)

FTB 3604, Transmittal of Partnership K-1 Information On Magnetic Media

You must include a completed form FTB 3604 when sending magnetic K-1 (565) files to FTB. If you are not the transmitter, please instruct whoever is sending the magnetic media to include form FTB 3604

If you write software or format magnetic media Schedules K-1 for other companies and would like to be included on the FTB Web site as an approved FTB Schedule K-1 software provider, contact Tina Stiles, Business Entities e-file Coordinator, at (916) 845-6060.

FTB K-1 TestWare

K-1 TestWare is a tool to aid you in preparing your K-1 file. The program allows you to test your Schedule K-1 files prior to submitting them to FTB. This will enable you to send error free files that pass our mainframe edit program on the first attempt. The K-1 TestWare includes only data integrity edits; it does not provide calculations of any kind. If your files are error free when using the TestWare, you do not have to submit test files.

Delimited File Format

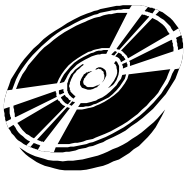
This year we are enhancing the TestWare. It will include a program to expand your files from a delimited format to a format that meets FTB's requirements.

Section 2

File Specifications and Filing Procedures

Reporting Formats

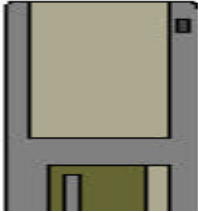
Compact Disc Specifications



- **Type of CD** – recordable compact disc.
 - **CD formats** - standard 74 minute, 650 MB.
 - **File format** - ASCII (American Standard Code for Information Interchange) fixed blocked format. Records cannot span diskettes.
 - **Character format** - ASCII (American Standard Code for Information Interchange).
 - **Data compression** - compressed files will be accepted under the following conditions and guidelines.
 - ◊ Self extracting .exe zip files (preferred); or
 - ◊ Pkzip files (DOS or Windows version only); or
 - ◊ Proprietary compression files if the decompression program is provided.
- Note: All transmitters must be licensed for the compression software used.**
- Affix a label to the exterior of the CD with the following information:
 - ◊ Name of transmitter;
 - ◊ Name of K-1 software provider, if other than transmitter;
 - ◊ Type of return (Form 565 – Schedule K-1); and
 - ◊ Number of diskettes. (e.g., 1 of 3, 2 of 3, 3 of 3)
 - A completed transmittal form FTB 3604, *Transmittal of Partnership K-1 Information*, must be included in the same package as the CD(s). **Do not send it separately.** A copy of the transmittal is included in Section 4.

Reporting Formats (Continued)

Diskette Specifications



- **Type of diskette** - 3 1/2 inch, double sided, double density; 720 KB capacity; or double sided, high density, 1.44 MB capacity.
 - **Diskette format** - standard MSDOS 3.x or higher.
 - **Record format** - fixed.
 - **File format** - ASCII (American Standard Code for Information Interchange) fixed blocked format. Records cannot span diskettes.
 - **Character format** - ASCII (American Standard Code for Information Interchange).
 - **Data compression** - compressed files will be accepted under the following conditions and guidelines.
 - ◊ Self extracting .exe zip files (preferred); or
 - ◊ Pkzip files (DOS or Windows version only); or
 - ◊ Proprietary compression files if the decompression program is provided.
- Note: All transmitters must be licensed for the compression software used.**
- Affix a label to the exterior of the diskette with the following information:
 - ◊ Name of transmitter;
 - ◊ Name of K-1 software developer, if other than transmitter;
 - ◊ Type of return (Form 565 – Schedule K-1); and
 - ◊ Number of diskettes. (e.g., 1 of 3, 2 of 3, 3 of 3)

- A completed transmittal form FTB 3604, *Transmittal of Partnership K-1 Information*, must be included in the same package as the diskette(s). **Do not send it separately.** A copy of the transmittal is included in Section 4.

Reporting Formats (Continued)

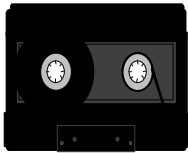
Magnetic Tape Specifications



- **Type of tape** - 0.5 inch (12.7mm) wide, computer-grade magnetic tape.
- **Recording density** - 6250 or 1600 BPI (Bits Per Inch).
- **Parity** - odd.
- **Recording mode** - 9 channel EBCDIC (Extended Binary Coded Decimal Interchange Code) is preferred. ASCII (American Standard Code for Information Exchange) is acceptable. Multiple reel tapes should all be consistently EBCDIC or ASCII coding.
- **Track** - 9 track, standard IBM OS/VS internal labels are preferred; however all label configurations are allowed.
- **Record format** - fixed.
- **Block size** - all data blocks must be an even increment of the record size reported. Multiple reel tapes must all be blocked with the same blocking factor. Maximum block size cannot exceed 32,760 bytes.
- Affix a label to the exterior of the tape with the following information:
 - ◊ Name of transmitter;
 - ◊ Type of return (California Form 565);
 - ◊ Number of tapes (e.g., 1 of 3, 2 of 3, 3 of 3, etc.);
 - ◊ Date created.
- A completed transmittal form FTB 3604, *Transmittal of Partnership K-1 Information*, must be included in the same package as the tape. **Do not send it separately.** A copy of the transmittal is included in Section 4.

Reporting Formats (Continued)

Tape Cartridge Specifications



- **Type of cartridge** - IBM 3480/3490 compatible.
- **File Format** - ANSI (American National Standard Institute) standards and have the following characteristics:
 - ◊ 1/2 inch tape in plastic cartridges which are 4X5X1 inches;
 - ◊ Chromium dioxide particle based 1/2 inch tape;
 - ◊ 18 track parallel;
 - ◊ Double density;
 - ◊ 3480 compatible cartridge, uncompressed;
 - ◊ 3490 compatible cartridge, compressed; or
 - ◊ 3490 compatible cartridge, uncompressed.
- Affix a label to the exterior of the cartridge with the following information:
 - ◊ Name of transmitter;
 - ◊ Type of return (California Form 565);
 - ◊ Number of cartridges; and
 - ◊ Block size.
- A completed transmittal form FTB 3604, *Transmittal of Partnership K-1 Information*, must be included in the same package as the cartridge(s). **Do not send it separately.** A copy of the transmittal is included in Section 4.

Test Files

Transmitters using magnetic tape, tape cartridges, or **anyone unable to use the K-1 TestWare** must prepare and submit a test file to ensure process compatibility. Test files may consist of actual or test data. Magnetic test tapes must contain at least twelve blocks of data to enable us to verify the blocking factor correctly. Test files should be submitted prior to the initial reporting. Test results will be reported back to the transmitter generally within two weeks after receipt of the test file.

Shipping Instructions



Package the magnetic tape or diskette file, with an external label on each tape reel or diskette. Include an FTB 3604, *Transmittal of Partnership K-1 Information*, and put them in a box or mailer with proper padding to prevent damage in transit. Use disposable tape or diskette containers as FTB is unable to return special containers. Magnetic tapes and cartridges will be returned to the transmitter. Diskettes will only be returned upon request.

Mailing Address

**FRANCHISE TAX BOARD
ATTN: MAG MEDIA, K-1
P.O. BOX 942840
SACRAMENTO CA 94240-6090**

Shipping Address

**FRANCHISE TAX BOARD
SERVICE AND SUPPLY
ATTN: MAG MEDIA, K-1
9645 BUTTERFIELD WAY
SACRAMENTO CA 95827**

565 Return & Payments

The form 565 tax return and any payments are **not to be mailed** with the media files. Returns with no payments due are mailed to:

**FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0600**

Balance due returns with a payment are mailed to:

**FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0601**

Information Contacts



For information on K-1 mag media filing call:

Electronic Filing Help Desk (916) 845-0353

For information on substitute forms approval for paper K-1 filing call:

Lynda Rush (916) 845-3553

For information on K-1 EDI filing call:

Tina Stiles (916) 845-6060

Section 3

Record Layout

General Information

Header Record

There will be one Header Record for each partnership. If the magnetic media contains K-1 information for multiple partnerships, there will be multiple Header Records. Fields 0018 and 0019 have been moved from the detail record to the header information. Field 0025 is used to indicate whether the data is “TEST” or “PROD” (live data). The secretary of State File No. has increased from 12 to 14 characters and is alpha numeric. The partnership name, address and identification number information is entered once on the Header Record.

Detail Record

Repeat the Detail Record until all the individual K-1 data has been input. “Schedule Occurrence No.” is the consecutive number of the individual K-1 for the partnership identified in the Header Record.

Partnership Trailer Record

There will be one Partnership Trailer Record for each partnership. If the magnetic media contains K-1 information for multiple partnerships, there will be multiple Partnership Trailer Records. “Number of K-1s for Fund” (Field 0030) equals the total number of K-1s included for the individual partnership identified in the Header Record.

General Information

(Continued)

Example of File Layout:

“H01”

partnership 1 information

“D01”

“SCHbbbK-1bbb”

partner 1 information

partner 2 information

.

.

.

“T01”

partnership 1, K-1 totals

“H01”

partnership 2 information

“D01”

“SCHbbbK-1bbb”

partner 1

partner 2

partner 3

.

.

.

“T01”

partnership 2, K-1 totals

General Information

(Continued)

Format of Partnership Name

Enter the name of the partnership in “Partnership’s Name 1” and enter the DBA (Doing Business As) name, if applicable, in “Partnership’s Name 2.”

Format of Partnership Address

Use “Partnership’s Address 1” to enter the street address or PO Box number (if mail is not deliverable to the street address). Use “Partnership’s Address 2” to enter the physical location if it is different than the mailing address or additional information such as suite number, building number, etc.

Format of Partner Name

We have provided three 35-position fields for the name of the partner. When the partner is an individual, using the full name, enter the information as first name, space, middle initial, space and last name in “Partner’s Name 1”. When the partner is a partnership, trust or business, enter the name in “Partner’s Name 1”. Use “Partner’s Name 2” and “Partner’s Name 3,” to complete the name information from “Partner’s Name 1”, if needed.

Format of Partner Address

Use “Partner’s Address 1” to enter the street address or PO Box number (if mail is not deliverable to the street address). Use “Partner’s Address 2” to enter the physical location if it is different than the mailing address or additional information such as suite number, building number, etc.

General Information

(Continued)

Foreign Addresses

For foreign addresses, enter a period “.” in the state field and enter the country name in the Partnership’s Country Name field or the Partner’s Country Name field. This is the only instance the state can be other than a valid postal abbreviation. The country cannot be entered in the city field.

An entry is still required in the Address 1 and City fields.

K-1 Record Layout

Header Record

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0010	Record Type		AN	3	1 - 3	“H01”
0018	Calendar/Fiscal Yr Begin		N	8	4 - 11	MMDDYYYY
0019	Calendar/Fiscal Yr End		N	8	12 - 19	MMDDYYYY
0020	Partnership ID (FEIN)		N	9	20 - 28	
0025	Data Type Indicator		A	4	29 - 32	“TEST” or “PROD”
0125	Secretary of State File No.		AN	14	33 - 46	
0130	Partnership’s Name 1		AN	35	47 - 81	must be present
0135	Partnership’s Name 2		AN	35	82 - 116	
0140	Partnership’s Address 1		AN	35	117 - 151	must be present
0145	Partnership’s Address 2		AN	35	152 - 186	
0150	Partnership’s City		AN	22	187 - 208	must be present
0155	Partnership’s State		AN	2	209 - 210	must be valid postal abbreviation
0160	Partnership’s Zip Code		AN	12	211 - 222	N or NNNNNbbbbbbb or NNNNNNNNNbbb or Blank
0165	Partnership’s Country Name		AN	19	223 - 241	
0170	Filler		AN	1683	242 - 1924	Blank

Detail Record

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0010	Record Type		AN	3	1 - 3	“D01”
0011	Record ID		AN	12	4 - 15	“SCHbbbK1bbbb”
0012	Filler		AN	3	16 - 18	Blank
0015	Schedule Occurrence No.		N	7	19 - 25	must be present
0030	Partner’s ID No. (FEIN,SSN or Corp #)		AN	9	26 - 34	N or “APPLD FOR” or “FOREIGNUS”
0040	Partner’s Name 1		AN	35	35 - 69	must be present
0050	Partner’s Name 2		AN	35	70 - 104	
0060	Partner’s Name 3		AN	35	105 - 139	
0070	Partner’s Address 1		AN	35	140 - 174	must be present
0080	Partner’s Address 2		AN	35	175 - 209	
0090	Partner’s City		AN	22	210 - 231	must be present
0100	Partner’s State		AN	2	232 - 233	must have valid postal abbreviation

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0110	Partner's Zip Code		AN	12	234 - 245	N or NNNNNNbbbbbbb or NNNNNNNNNbbb or Blank
0115	Partner's Country Name		AN	19	246 - 264	
0170	General or Limited Partner	A	A	1	265 - 265	"G" or "L"
0180	Partner's share of liabilities nonrecourse	E	N	12	266 - 277	
0190	Partner's share of liabilities Qualified nonrecourse Financing	E	N	12	278 - 289	
0200	Partner's share Other Liabilities	E	N	12	290 - 301	
0210	Partner's Entity Type	B	N	2	302 - 303	01 = Individual 02 = S Corporation 03 = Estate/Trust 04 = Corporation 05 = General Partnership 06 = (LLC) 07 = (LLP) 08 = IRA/Keogh/SEP 09 = Limited Partnership 10 = Exempt Organization
0220	Publicly Traded Partnership	G(1)	A	1	304 - 304	"Y" or Blank
0225	Investment Partnership	G(2)	A	1	305 - 305	"Y" or Blank
0230	Partner's % of Profit Sharing before Decrease/Termination	D(i)	AN	8	306 - 313	.9999999
0235	Partner's % of Profit Sharing End of Year	D(ii)	AN	8	314 - 321	.9999999
0238	Partner's % of Loss Sharing before Decrease/Termination	D(i)	AN	8	322 - 329	.9999999
0240	Partner's % of Loss Sharing End of Year	D(ii)	AN	8	330 - 337	.9999999
0245	Partner's % Capital Owner before Decrease/Termination	D(i)	AN	8	338 - 345	.9999999
0248	Partner's % Capital Ownership End of Year	D(ii)	AN	8	346 - 353	.9999999

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0250	Tax Shelter Registration No.	F	AN	13	354 - 366	11 Digit Number Left Justified or “APPLIEDbFOR”, “NOTbNOTIFIED” or blank
0260	Final Schedule K-1	H	A	1	367 - 367	“Y” or Blank
0270	Amended K-1 (565)	H	A	1	368 - 368	“Y” or Blank
0280	Foreign Partner	C	A	1	369 - 369	“Y” or “N”
0290	California Non-Resident	I	A	1	370 - 370	“Y” or “N”
0370	Capital Acct @ Begin of Year	J(a)	N	12	371 - 382	
0380	Capital Contributed During Yr	J(b)	N	12	383 - 394	
0390	Partner’s Share of Ln 3, Ln 4 and Ln 7 Form 565, Sch M-2	J(c)	N	12	395 - 406	
0420	Withdrawals & Distributions	J(d)	N	12	407 - 418	
0430	Capital Acct @ End of Year	J(e)	N	12	419 - 430	
0440	Ordinary Income (Loss) from Trade or Business Activities	1	N	12	431 - 442	
0445	CA Col. (d) Ordinary Income (Loss) from Trade or Business	1	N	12	443 - 454	
0448	CA Col. (e) Ordinary Income (Loss) from Trade or Business	1	N	12	455 - 466	
0450	Net Income (Loss) from Rental Real Estate Activities	2	N	12	467 - 478	
0455	CA Col. (d) Net Income (Loss) from Rental Real Estate	2	N	12	479 - 490	
0457	CA Col. (e) Net Income (Loss) from Rental Real Estate	2	N	12	491 - 502	
0460	Net Income (Loss) from Other Rental Activities	3	N	12	503 - 514	
0465	CA Col. (e) Net Income (Loss) from Other Rental Activities	3	N	12	515 - 526	
0467	CA Col. (e) Net Income (Loss) from Other Rental Activities	3	N	12	527 - 538	
0470	Portfolio Income (Loss): Interest	4a	N	12	539 - 550	
0475	CA Col. (d): Interest	4a	N	12	551 - 562	

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0477	CA Col. (e): Interest	4a	N	12	563 - 574	
0480	Portfolio Income (Loss): Dividends	4b	N	12	575 - 586	
0485	CA Col. (d): Dividends	4b	N	12	587 - 598	
0487	CA Col. (e): Dividends	4b	N	12	599 - 610	
0490	Portfolio Income (Loss): Royalties	4c	N	12	611 - 622	
0495	CA Col. (d): Royalties	4c	N	12	623 - 634	
0497	CA Col. (e): Royalties	4c	N	12	635 - 646	
0500	Net Capital Gain (Loss)	4d	N	12	647 - 658	
0505	CA Col. (d): Cap. Gain/Loss	4d	N	12	659 - 670	
0507	CA Col. (e): Cap. Gain/Loss	4d	N	12	671 - 682	
0520	Portfolio Income (Loss): Other	4e	N	12	683 - 694	
0525	CA Col. (d): Other Portfolio	4e	N	12	695 - 706	
0527	CA Col. (e): Other Portfolio	4e	N	12	707 - 718	
0530	Guaranteed Pymt to Partners	5	N	12	719 - 730	
0535	CA Col. (d): Pymt to Partners	5	N	12	731 - 742	
0537	CA Col. (e): Pymt to Partners	5	N	12	743 - 754	
0540	Net Gain (Loss) Under IRC Section 1231	6	N	12	755 - 766	
0545	CA Col. (d): IRC Section 1231	6	N	12	767 - 778	
0547	CA Col. (e): IRC Section 1231	6	N	12	779 - 790	
0550	Other Income (Loss): Other	7	N	12	791 - 802	
0555	CA Col. (d): Other Inc. (Loss)	7	N	12	803 - 814	
0557	CA Col. (e): Other Inc. (Loss)	7	N	12	815 - 826	
0560	Charitable Contributions	8	N	12	827 - 838	
0565	CA Col. (d): Char. Contrib.	8	N	12	839 - 850	
0566	CA Col. (e): Char. Contrib.	8	N	12	851 - 862	
0570	Expense Deduction for Recovery Property (R&TC) Sections 17252.5, 17265 and 17266 and IRC Section 179	9	N	12	863 - 874	
0575	CA Col. (d): Exp. Deduction	9	N	12	875 - 886	
0577	CA Col. (e): Exp. Deduction	9	N	12	887 - 898	
0580	Deductions Related to Portfolio Income	10	N	12	899 - 910	

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0585	CA Col. (d): Portfolio Deductions	10	N	12	911 - 922	
0587	CA Col. (e): Portfolio Deductions	10	N	12	923 - 934	
0590	Other Deductions	11	N	12	935 - 946	
0595	CA Col. (d): Other Deductions	11	N	12	947 - 958	
0597	CA Col. (e): Other Deductions	11	N	12	959 - 970	
0600	Interest Expense on Investment Debts	12a	N	12	971 - 982	
0605	CA Col. (d): Int. Exp. Inv. Debt	12a	N	12	983 - 994	
0607	CA Col. (e): Int. Exp. Inv. Debt	12a	N	12	995 - 1006	
0610	Investment Income Included on Line 4a thru 4e	12b(1)	N	12	1007 - 1018	
0615	CA Col. (d): Line 4a thru 4e	12b(1)	N	12	1019 - 1030	
0617	CA Col. (e): Line 4a thru 4e	12b(1)	N	12	1031 - 1042	
0620	Investment Expenses Included on Line 10	12b(2)	N	12	1043 - 1054	
0625	CA Col. (d): Line 10	12b(2)	N	12	1055 - 1066	
0630	CA Col. (e): Line 10	12b(2)	N	12	1067 - 1078	
0635	CA Col. (d): Withholding on Partnership Allocated to all Partners	13a(1)	N	12	1079 - 1090	
0637	CA Col. (e): Withholding on Partnership Allocated to all Partners	13a(1)	N	12	1091 - 1102	
0640	CA Col. (d): Partnership W/H on Nonresident Partners	13a(2)	N	12	1103 - 1114	
0642	CA Col. (e): Partnership W/H on Nonresident Partners	13a(2)	N	12	1115 - 1126	
0645	CA Col. (d): Total Withholding	13a(3)	n	12	1127 - 1138	
0647	CA Col. (e): Total Withholding	13a(3)	N	12	1139 - 1150	

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0650	CA Col. (d): Low Inc Hous Cr.	13b	N	12	1151 - 1162	
0652	CA Col. (e): Low Inc Hous Cr.	13b	N	12	1163 - 1174	
0655	CA Col. (d): Other Rental Activities Cr.	13c	N	12	1175 - 1186	
0657	CA Col. (e): Other Rental Activities Cr.	13c	N	12	1187 - 1198	
0660	CA Col. (d): Other Rental Activities Cr.	13d	N	12	1199 - 1210	
0662	CA Col. (e): Other Rental . Activities Cr.	13d	N	12	1211 - 1222	
0665	CA Col. (d): Other Credits	14	N	12	1223 - 1234	
0667	CA Col. (e): Other Credits	14	N	12	1235 - 1246	
0670	Depr Adj on Prop Placed in Service after 1986	15a	N	12	1247 - 1258	
0675	CA Col. (d): Depr Adj - 1986	15a	N	12	1259 - 1270	
0680	CA Col. (e): Depr Adj - 1986	15a	N	12	1271 - 1282	
0690	Adjusted Gain or Loss	15b	N	12	1283 - 1294	
0695	CA Col. (d): Adj Gain or Loss	15b	N	12	1295 - 1306	
0697	CA Col. (e): Adj Gain or Loss	15b	N	12	1307 - 1318	
0700	Depletion - Non Gas or Oil	15c	N	12	1319 - 1330	
0705	CA Col. (d): Depletion	15c	N	12	1331 - 1342	
0707	CA Col. (e): Depletion	15c	N	12	1343 - 1354	
0710	Gross Inc from Oil, Gas and Geothermal Properties	15d(1)	N	12	1355 - 1366	
0715	CA Col. (d) Gr Inc Oil, etc.	15d(1)	N	12	1367 - 1378	
0720	CA Col. (e): Gr Inc Oil, etc.	15d(1)	N	12	1379 - 1390	
0730	Ded alloc to Oil, Gas and Geothermal Properties	15d(2)	N	12	1391 - 1402	
0740	CA Col. (d): Deduct - Oil etc.	15d(2)	N	12	1403 - 1414	
0745	CA Col. (e): Deduct - Oil, etc.	15d(2)	N	12	1415 - 1426	

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0750	Other Adjustments and Tax Preference Items	15e	N	12	1427 - 1438	
0760	CA Col. (d): Othr Adj Tax Pref	15e	N	12	1439 - 1450	
0765	CA Col. (e): Othr Adj Tax Pref	15e	N	12	1451 - 1462	
0770	Total Expenditures to which an IRC Section 59(e) Election May Apply	16a	N	12	1463 - 1474	
0780	CA Col. (d): IRC Sec 59(e)	16a	N	12	1475 - 1486	
0790	CA Col. (e): IRC Sec 59(e)	16a	N	12	1487 - 1498	
0800	Type of Expenditures	16b	AN	30	1499 - 1528	
0810	Tax-Exempt Interest Income	17	N	12	1529 - 1540	
0820	CA Col. (d): Tax-Exmp Int Inc	17	N	12	1541 - 1552	
0825	CA Col. (e): Tax-Exmp Int Inc	17	N	12	1553 - 1564	
0830	Other Tax-Exempt Income	18	N	12	1565 - 1576	
0840	CA Col. (d): Oth Tax-Exmp Inc	18	N	12	1577 - 1588	
0850	CA Col. (e): Oth Tax-Exmp Inc	18	N	12	1589 - 1600	
0860	Nondeductible Expenses	19	N	12	1601 - 1612	
0865	CA Col. (d): Nondeduct Exp	19	N	12	1613 - 1624	
0875	CA Col. (e): Nondeduct Exp	19	N	12	1625 - 1636	
0880	Distribution of Money	20	N	12	1637 - 1648	
0890	CA Col. (d): Distrib of Money	20	N	12	1649 - 1660	
0910	Distribution of Property Other than Money	21	N	12	1661 - 1672	
0920	CA Col. (d): Distrib of Prop	21	N	12	1673 - 1684	
0940	Total Property Apportionment (Beginning)	22-2-C	N	12	1685 - 1696	
0950	CA Property Apportionment (Beginning)	22-2-C	N	12	1697 - 1708	
0960	Total Payroll Apportionment	22-2-C	N	12	1709 - 1720	
0970	CA Payroll Apportionment	22-2-C	N	12	1721 - 1732	
0980	Total Sales Apportionment	22-2-C	N	12	1733 - 1744	

K-1 Record Layout

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0990	CA Sales Apportionment	22-2-C	N	12	1745 - 1756	
1000	Nonbusiness CA Capital Gains/Losses	22-2-B	N	12	1757 - 1768	
1010	Nonbusiness CA 1231 Gains/Losses	22-2-B	N	12	1769 - 1780	
1020	Nonbusiness CA Rents/Royalties	22-2-B	N	12	1781 - 1792	
1030	Nonbusiness CA Other	22-2-B	N	12	1793 - 1804	
1040	Intangible Interest	22-1	N	12	1805 - 1816	
1050	Intangible Royalties	22-1	N	12	1817 - 1828	
1060	Intangible Other	22-1	N	12	1829 - 1840	
1070	Intangible Dividends	22-1	N	12	1841 - 1852	
1080	Intangible 1231 Gains/Losses	22-1	N	12	1853 - 1864	
1090	Intangible Capital Gains/Losses	22-1	N	12	1865 - 1876	
1110	Partner's Share of Income	22-2-A	N	12	1877 - 1888	
1120	Total Property (Ending)	22-2-C	N	12	1889 - 1900	
1130	CA Property (Ending)	22-2-C	N	12	1901 - 1912	
1140	Supplemental Information	22	N	12	1913 - 1924	

Partnership Trailer Record

Field Number	Field Name	Form Ref.	Type	Length	Position	Field Description
0010	Record Type		AN	3	1 - 3	"T01"
0020	Partnership ID		N	9	4 - 12	
0030	Number of K-1s for Fund		N	10	13 - 22	
0040	Filler		AN	1902	23 - 1924	Blank

1998

Partner's Share of Income, Deductions, Credits, etc. 0018

0020

K-1 (565)

For calendar year 1998 or fiscal year beginning month _____ day _____ year 1998, and ending month _____ day _____ year _____

Partner's identifying number 0030		Partnership's FEIN 0020	
Partner's name, address, state and ZIP Code		Secretary of State file number 0125	
0040 0050 0060 0070 0080 0090 0100 0110 0115 0170		Partnership's name, address, state and ZIP Code 0130 0135 0140 0145 0150 0155 0160 0165	
A Is this partner a: ● (1) <input type="checkbox"/> general partner; or (2) <input type="checkbox"/> limited partner? B What type of entity is this partner? ● 0210 (1) <input type="checkbox"/> Individual (5) <input type="checkbox"/> General Partnership (8) <input type="checkbox"/> LLC (2) <input type="checkbox"/> S Corporation (6) <input type="checkbox"/> Limited Partnership (9) <input type="checkbox"/> IRA/Keogh/SEP (3) <input type="checkbox"/> Estate/Trust (7) <input type="checkbox"/> LLP (10) <input type="checkbox"/> Exempt Organization (4) <input type="checkbox"/> C Corporation C Is this partner a foreign partner? . . 0280 . . . ● <input type="checkbox"/> Yes <input type="checkbox"/> No D Enter partner's percentage (without regard to special allocations) of: (i) Before decrease or termination (ii) End of year Profit sharing 0230 % ● 0235 % Loss sharing 0238 % ● 0240 % Ownership of capital . . . 0245 % ● 0248 %		E Partner's share of liabilities: Nonrecourse ● \$ 0180 Qualified nonrecourse financing ● \$ 0190 Other ● \$ 0200 F Tax shelter registration number 0250 G (1) Check here if this is a publicly traded partnership as defined in IRC Section 469(k)(2) 0220 <input type="checkbox"/> (2) Check here if this is an investment partnership (R&TC Section 17955 and 23040.1) 0225 <input type="checkbox"/> H Check here if this is: ● 0260 0270 (1) <input type="checkbox"/> a final Schedule K-1 (565) (2) <input type="checkbox"/> an amended Schedule K-1 (565) I Is this partner a nonresident of California? . 0290 . ► <input type="checkbox"/> Yes ● <input type="checkbox"/> No	

J Analysis of partner's capital account:

(a) Capital account at beginning of year	(b) Capital contributed during year	(c) Partner's share of line 3, line 4 and line 7 Form 565, Schedule M-2	(d) Withdrawals and distributions	(e) Capital account at end of year (combine column (a) through column (d))
● 0370	● 0380	● 0390	(0420)	● 0430

Caution: Refer to Partner's Instructions for Schedule K-1 (565) before entering information from this schedule on your tax return.

	(a) Distributive share item	(b) Amount from federal Schedule K-1 (1065)	(c) Adjustments	(d) Total amounts using California law (Combine col. (b) and col. (c))	(e) California source amounts and credits
Income (Loss)	1 Ordinary income (loss) from trade or business activities	0440		● 0445	► 0448
	2 Net income (loss) from rental real estate activities	0450		● 0455	► 0457
	3 Net income (loss) from other rental activities	0460		0465	0467
	4 Portfolio income (loss):				
	a Interest	0470		● 0475	► 0477
	b Dividends	0480		● 0485	► 0487
	c Royalties	0490		● 0495	► 0497
	d Net capital gain (loss)	0500		● 0505	► 0507
	e Other portfolio income (loss). Attach schedule	0520		● 0525	► 0527
	5 Guaranteed payments to partners	0530		● 0535	► 0537
Deductions	6 Net gain (loss) under IRC Section 1231 (other than due to casualty or theft) . . .	0540		● 0545	► 0547
	7 Other income (loss). Attach schedule . . .	0550		● 0555	► 0557
	8 Charitable contributions	0560		0565	0566
	9 Expense deduction for recovery property (R&TC Sections 17266, 17267.2, 17267.6 and 17268 and IRC Section 179). Attach schedule	0570		0575	0577
	10 Deductions related to portfolio income. Attach schedule	0580		0585	0587
	11 Other deductions. Attach schedule	0590		0595	0597

	(a) Distributive share item	(b) Amount from federal Schedule K-1 (1065)	(c) Adjustments	(d) Total amounts using California law (Combine col. (b) and col. (c))	(e) California source amounts and credits
Investment Interest	12 a Interest expense on investment debts.	0600		0605	0607
	b (1) Investment income included on lines 4a, 4b, 4c and 4e	0610		0615	0617
	(2) Investment expenses included on line 10	0620		0625	0630
Credits	13 a (1) Withholding on partnership allocated to all partners.			0635	0637
	(2) Partnership withholding on nonresident partners		0640	0642	
	(3) Total withholding (equals amount on Form 592-B if calendar year partnership)		0645	0647	
	b Low-income housing credit		0650	0652	
	c Credits other than line 13b related to rental real estate activities. Attach schedule.		0655	0657	
	d Credits related to other rental activities. See instructions. Attach schedule . . .		0660	0662	
	14 Other credits. Attach required schedules or statements		0665	0667	
Adjustments and Tax Preference Items	15 a Depreciation adjustment on property placed in service after 1986	0670		0675	0680
	b Adjusted gain or loss	0690		0695	0697
	c Depletion (other than oil and gas) . . .	0700		0705	0707
	d (1) Gross income from oil, gas and geothermal properties.	0710		0715	0720
	(2) Deductions allocable to oil, gas and geothermal properties	0730		0740	0745
	e Other adjustments and tax preference items. Attach schedule	0750		0760	0765
Other	16 a Total expenditures to which an IRC Section 59(e) election may apply.	0770		0780	0790
	b Type of expenditures				
	17 Tax-exempt interest income	0810		0820	0825
	18 Other tax-exempt income.	0830		0840	0850
	19 Nondeductible expenses	0860		0865	0875
	20 Distributions of money (cash and marketable securities)	0880		0890	
	21 Distributions of property other than money	0910		0920	
22 Supplemental information required to be reported separately to each partner. Attach additional schedules. See instructions. \$ 1140					

Table 1 — Partner's share of nonbusiness income from intangibles (source of income is dependent on residence or commercial domicile of the partner):

Interest \$ 1040 Sec 1231 Gains/Losses \$ 1080 Capital Gains/Losses \$ 1090
Dividends \$ 1070 Royalties \$ 1050 Other \$ 1060

FOR USE BY APPORTIONING UNITARY PARTNERS ONLY — See instructions.

Table 2 — Partner's share of distributive items.

- A. Partner's share of the partnership's business income. See instructions. \$ 1110
B. Partner's share of nonbusiness income from real and tangible property sourced or allocable to California.
Capital Gains/Losses \$ 1000 Rents/Royalties \$ 1020
Sec 1231 Gains/Losses \$ 1010 Other \$ 1030
C. Partner's share of the property, payroll and sales:

Factors	Total within and outside California	Total within California
Property: Beginning	\$ 0940	\$ 0950
Ending	\$ 1120	\$ 1130
Payroll	\$ 0960	\$ 0970
Sales	\$ 0980	\$ 0990

Section 4

FTB 3604, Transmittal of Partnership K-1 Information

Transmittal Requirements

On the following page is a copy of form FTB3604, *Transmittal of Partnership K-1 Information*. A completed copy of this form must accompany all magnetic media.

Changes to the Transmittal Form 3604

Transmitter Information

- Indicate the tax year beginning and end dates
- Identify the due date of the K-1s
- Indicate the type of K-1s: final, amended or short period
- Identify the transmitter, partnership, and the software developer/preparer
- Include phone number and e-mail address

Partnership Information

- Provide phone number of partnership contact
- Provide e-mail address of partnership
- If the FEIN is the same, but the name is different please indicate name used previously

Media Characteristics

- Record Length: 1924
- Addition of CDs and ZIP Files
- All files on the media must be for the same calendar period
- Please do not mix original K-1 files on the same media with amended K-1 files

File Preparation

- The media often has the name of the software developer or the preparer on it. In addition, please include the transmitter on the outside of the media.

California Transmittal of Partnership K-1 Information On Magnetic Media

Date File Submitted _____

565 Date Due _____

Please complete the following information (attach additional sheets if needed), and forward this form(s) with the file. See reverse side for additional instructions and contact information.

Income Year Beginning _____ Income Year Ending _____
Type of file represented: ☐ Original ☐ Replacement ☐ Test ☐ Amended K-1s ☐ Short Period K-1s

Transmitter Information

FEIN	Name & Address of 1997 K-1 Transmitter (if not the same as 1998)
Name	
Address	
City, State, ZIP	
Phone Number	

Preparer Information (if different than Transmitter information)

Name
Address
City, State, ZIP
Phone Number

Partnership Information

List name of partnership(s) reported on this file.	
Name:	Name:
Contact Phone Number:	Contact Phone Number:
FEIN:	FEIN:
No. of K-1s:	No. of K-1s:
Name:	Name:
Contact Phone Number:	Contact Phone Number:
FEIN:	FEIN:
No. of K-1s:	No. of K-1s:
Name:	Name:
Contact Phone Number:	Contact Phone Number:
FEIN:	FEIN:
No. of K-1s:	No. of K-1s:
Name:	Name:
Contact Phone Number:	Contact Phone Number:
FEIN:	FEIN:
No. of K-1s:	No. of K-1s:
Name:	Name:
Contact Phone Number:	Contact Phone Number:
FEIN:	FEIN:
No. of K-1s:	No. of K-1s:
GRAND TOTAL of K-1s	

Media Characteristics

Name and Phone Number of Software Provider:			
TAPES/CARTRIDGES	Media No.	External Label No.	CD or DISKETTE
Internal Header Labels:	1 of		ZIP Files <input type="checkbox"/> Yes <input type="checkbox"/> No Filename _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	2 of		
Recording Mode:	3 of		
<input type="checkbox"/> EBCDIC <input type="checkbox"/> ASCII	4 of		
Record Length = 1924	5 of		
Blocksize =	6 of		
Person to contact for media problems:			
Name _____			
Company _____			
Telephone _____ Ext. _____			
FAX # _____ E-MAIL Address _____			

Instructions for Form FTB 3604

A. Form Preparation

Prepare a separate FTB 3604 Transmittal for each type of media. If your organization reports on different types of media, each media must be accompanied by an FTB 3604 Transmittal.

1. Header Information

- Enter income year beginning and ending dates for data contained on partnership K-1 files.
- Check correct box if the K-1 file is original, amended, or for a short period.
- All files on media must be for the same calendar period.
- Use a separate transmittal, if dates are different for multiple sets of media being sent.
- Please do not mix original K-1 files with amended K-1 files on any type of magnetic media.
- Use separate transmittals for original, amended, or short period K-1 files.

2. Transmitter Information

- The transmitter is the entity that sends the K-1 files to FTB, this could be the partnership, preparer, or software provider.
- Indicate whether the data on the media file is the original production information, a replacement for the original, or for testing purposes.
- Enter the name, address, city/state/zip code, phone number and FEIN of the organization **transmitting** the magnetic media.
- If there is any change in the name and address that was reported last year, please enter both the new and the old information in the appropriate boxes.

3. Partnership Information

- List the partnership's name, phone number, FEIN, and the number of K-1s included for each media file.
- If the name is different than what was used previously for the FEIN, please indicate the name previously used for this FEIN.
- Accumulate and enter the total number of K-1s included for all partnerships on the "GRAND TOTAL" line.

4. Media Characteristics

- Indicate the media recording characteristics by filling in the necessary information and checking the appropriate boxes.
- Multiple partnership files can be loaded onto a CD or diskette. It is not necessary to use a separate CD or diskette for each file.
- If your information is reported on multiple reels or cartridges, please enter the sequence numbers so that we can mount them in the proper sequence. Also enter the corresponding external reel numbers assigned by your organization. If we experience any file problems, the reel numbers may be used as a point of reference when we call.

5. Contact Information

- Enter the name, telephone number, e-mail and FAX number of the individual we can contact for technical information or to resolve media problems.

B. File Preparation

1. Affix a completed transmitter identification label to each tape reel/cartridge or diskette even if the media is already labeled with the software provider or preparer's name.
2. If multiple media files are submitted, list the volume sequence numbers on the media labels (i.e., 1 of 2, 2 of 2). If only one media file is submitted, list it as "1 of 1".

MAILING INSTRUCTIONS

1. Magnetic media: Complete this form as described above and either ship or mail it with the media file(s) to:

SHIPPING

Franchise Tax Board
Mag Media, K-1
9645 Butterfield Way
Sacramento CA 95827

U.S. MAIL

Franchise Tax Board
Mag Media, K-1
PO Box 942840
Sacramento CA 94240-6090

2. Form 565 Tax Return:

- Do not mail the Form 565 tax return and/or any payments with the media files.
- Make sure that the phone number of both the general partner and preparer are on the Form 565 tax return.
- Returns with no payments are mailed to:

Franchise Tax Board
PO Box 942857
Sacramento CA 94257-0600

- Returns with a payment are mailed to:

Franchise Tax Board
PO Box 942857
Sacramento CA 94257-0601

CONTACT INFORMATION

For further information regarding magnetic media reporting, please call the Magnetic Media Unit at (916) 845-3778.

Section 5

Reading the K-1 Edit Program

OVERVIEW

After receiving the magnetic media file from the transmitter, FTB loads the file to the mainframe for input to the K-1 Edit Program. This program checks every field of every record to ensure the correct values for the field. Each field must conform to the values and format specified in FTB Publication 1062, *Guide for K-1 (565) Filing by CD, Diskette, or Magnetic Media*. If any record or field within the K-1 file fails to meet the edit criteria, the K1 Edit Program produces a K1 Edit Program Report which is described in detail below.

Since format errors often repeat themselves throughout a file, a 100-error limit was chosen. If more than 100 errors are found, the edit program stops reading the file and produces the error report. All records after the point where the edit program stopped will not be edited until the first 100 errors have been corrected.

For participants who submit their K-1 files via CD or diskette, FTB requests that you use the K-1 TestWare to ensure the files are error free. Transmitters who submit the files via cartridge or magnetic tape may also use the TestWare, if the files can be converted to a PC format for testing purposes (see page 5 for more information concerning the TestWare). Using the TestWare allows you to view all errors contained within the file since the edit program will not stop at the 100-error limit.

K1 EDIT PROGRAM REPORT

The explanations below correspond to the numbers on the sample report located on page 35.

① This section contains mailing information used for internal routing within FTB. The “Subject” line shows the name given to each file by FTB. This name is used internally by FTB to track each file.

② This section contains information about the company who submitted (transmitted) the file. The transmitter information is entered from the form FTB 3604, *Transmittal of Partnership K-1 Information on Magnetic Media*, which accompanies each tape, disk, or cartridge.

K1 EDIT PROGRAM REPORT

(Continued)

③ **FILE TYPE** - The transmitter indicates in the “H01” record if the file is test or production data. “TEST” indicates the file is a test and no data will be passed to the mainframe for processing. “PROD” indicates the file is production and after successfully passing the edit program, the data will be used to update the partnership file on the mainframe. The K-1s are not considered filed until the “PROD” file has successfully passed the edit and information posted to the partnership’s account on the mainframe.

④ **FILE PASSED/FAILED** - Any time the edit program finds an error condition, “FAILED” will be displayed on this line. In multiple partnership files, this section is repeated for each partnership contained in the file. Some partnerships may show “PASSED” and others “FAILED”, but overall the file has actually failed the edit. This occurs when the records for the first partnership(s) have no errors but subsequent partnership records do have errors. The edit program considers the entire file to have failed even if only one partnership has an error.

⑤ **PARTNERSHIP FEIN** - The FEIN of each partnership, which has gone through the edit program, as it appears in the file. If more than 100 errors occur before the entire file has gone through the edit program, only the FEIN’s of the edited partnership(s) will be printed.

⑥ **PARTNERSHIP NAME** - The NAME of each partnership, which has gone through the edit program, as it appears in the file. If more than 100 errors occur before the entire file has gone through the edit program, only the NAME of the edited partnership(s) will be printed.

⑦ **PARTNERSHIP DBA** - The DBA of each partnership as it appears in the file.

⑧ **NUMBER OF PARTNERS** - The number of detail records processed for the partnership.

NOTE: In multiple partnership files, lines 3 through 8 will print for each partnership before the edit program prints any error information.

-----**ERROR DETAIL SECTION**-----

K1 EDIT PROGRAM REPORT

(Continued)

⑨ **PTNRSHF FEIN** - The FEIN for each partnership included in the file. The FEIN, in combination with the OCCURENCE NO, will help you identify the specific record within the file that is in error. If the FEIN does not contain a valid entry, the field could be displayed as all blanks or zeros.

⑩ **OCCURENCE NO** -The specific record (Schedule K-1) that is in error. It is used in combination with PTNRSHF FEIN to identify the specific record in error.

⑪ **FIELD NAMES** - The 4 digit Field Number and abbreviated Field Name, from the K-1 Record Layout in Pub 1062, for the specific field with an error.

⑫ **ERROR MESSAGE** - Some error messages are specific to a field, others (for example: "NON NUMERIC VALUES IN NUMERIC FIELD") can be more general. Use the information in FIELD VALUE, the ERROR MESSAGE and the K-1 Record Layout in Pub. 1062 to determine what is the specific problem with a field. See "Commonly Found Errors" on page 35 for more information.

⑬ **FIELD VALUES** - The value the edit program found in the field. If a blank value is invalid, and the edited field contains a blank, the word BLANK will print in this line.

⑭ Lines 9 through 13 repeat for as many partnerships as are included in the file. They are used together to help you determine the specific record within the file which the edit program has identified as having an error. The edit program is designed to stop editing the file when it encounters more than 25 errors.

⑮ *******RUN ABORTED MORE THAN 100 ERRORS FOUND*******
If there are more than 100 errors in the entire file, this message will appear. If there are less than 100 errors, this message will not be printed. In order to save space, the example on page 38 only shows two errors even though this message is printed.

----- **END OF JOB REPORT** -----

K1 EDIT PROGRAM REPORT

(Continued)

①⑥ **OVERALL TEST RESULTS** - If the edit program encounters one or more errors, the value “FAILED” will print. When there are no errors, the value “PASSED” will print. For multiple partnership files, the failure of just one of the partnerships will result in an overall result of FAILED. All the records in a file must be valid.

①⑦ **TOTAL NUMBER OF RECORDS** - The total number of header, detail and trailer records read. If the edit program encounters more than 100 errors and aborts before the entire file has been read, this number will be a count of only those records the program actually read.

①⑧ **TOTAL NUMBER OF PARTNERSHIPS** - The total number of partnerships read by the edit program. For multiple partnership files, this number will be greater than “1”. If the edit program encounters more than 100 errors and aborts before the entire file has been read, this number will be a count of the partnerships that were completed before the program aborted.

①⑨ **TOTAL NUMBER OF PARTNERS** - The total number of Detail Records read for all partnerships included in the file. This number is used by FTB for reporting purposes.

②⑦ **TOTAL NUMBER OF HEADERS** - The total number of Header Records (“H01”) read. There must be one Header Record for each partnership. For multiple partnership files, there will be a Header Record at the beginning of each partnership’s information. If the edit program encounters more than 100 errors and aborts before the entire file has been read, this number will be a count of the Header Records, with matching Trailer Records, that were completed before the program aborted.

②⑧ **TOTAL NUMBER OF TRAILER 1** - The total number of Partnership Trailer Records (“T01”) read. If the edit program encounters more than 100 errors and aborts before the entire file has been read, this number will be a count of the Partnership Trailer Records, with matching Header Records, that were completed before the program aborted.

②② **TOTAL NUMBER OF ERRORS** - The total number of errors found by the edit program. This number will never be greater than 100. Detailed information for each error is found in the Error Detail Section.

COMMONLY FOUND ERRORS

FILE TYPE

This is not an error code, but after you have successfully completed testing your program and send us the valid K-1 data, make sure you change the File Type from TEST to PROD. We cannot pass data from files designated TEST to our mainframe for posting to the partnership's account.

SEQUENCE NUMBER DOES NOT EQUAL NUMBER OF DETAIL RECORDS

The Schedule Occurrence Number at the beginning of the Detail Record must be present and in ascending order beginning with 0000001. The last Schedule Occurrence Number will equal the Number of K-1s for Fund (Field 0030) in the T01 record.

In files that contain multiple partnership, the Occurrence Number is reset to 0000001 for each partnership in the file.

PTNRS ID INVALID, MUST BE NUMERIC, 'APPLD FOR', 'FOREIGNUS'

Partner's ID Number (Field 0030) must have an entry (FEIN, SSN, Corp #, etc.), the constant 'APPLD FOR' or the constant 'FOREIGNUS'.

NAME FIELDS ARE ALL BLANK, NAME REQUIRED

Partner's Name 1 (Field 0040) and Partnership's Name 1 (Field 0130) must have an entry.

ADDRESS FIELDS ARE BLANK, ADDRESS IS REQUIRED

Partner's Address 1 (Field 0070) and Partnership's Address 1 (Field 0140) must have an entry.

STATE FIELD IS BLANK, STATE FIELD IS REQUIRED

Partner's State (Field 0100) and Partnership's State (Field 0155) must have a valid Postal state abbreviation unless the address is a foreign address.

PARTNERS ENTITY TYPE NOT NUMERIC MUST BE '01' THRU '10'

Partner's Entity Type (Field 0210) must have an entry.

COMMONLY FOUND ERRORS, CONTINUED

NON NUMERIC VALUE IN NUMERIC FIELD

If this error occurs on a percentage field (Fields 0230 through 0248) it can be for one of the following reasons:

- the field(s) is blank, if no amount it must be zero filled (.0000000)
- if the field has an entry it must be in the following format (.0500000)

If this error occurs on an amount field, it can be for one of the following reasons:

- the field(s) is blank, if no amount it must be zero filled (0000000000000)
- if the field has an entry it must be in the following format (000000002333)

K-1 EDIT PROGRAM REPORT

- EXAMPLE -

①	Date: Tuesday, 5 January 1999 10:52 PT To: MagMediaEdit From: ELF.AUTO@FTBEMC Subject: K1 REPORT FAILED KTS001
	FTK1P001 FRANCHISE TAX BOARD 06/17/97 K1P002-01 K1 TAXPAYER INFORMATION SYSTEM PAGE: 1 K1 EDIT PROGRAM REPORT
②	----- TRANSMITTER FEIN: 999999999 TRANSMITTER NAME: TAX PREPARER COMPANY NAME CONTACT PERSON: CONTACT PERSONS NAME TRANSMITTER PHONE: 916 888-3333 INPUT DATASET: KTS001
③	FILE TYPE : TEST
④	FILE PASSED/FAILED: PASSED
⑤	PARTNERSHIP FEIN : 999999999
⑥	PARTNERSHIP NAME : NAME OF PARTNERSHIP
⑦	PARTNERSHIP DBA : DOING BUSINESS AS
⑧	NUMBERS OF PARTNERS: 155
⑨	-----ERROR DETAIL SECTION-----
⑩	PTNRSHF FEIN: 000000000
⑪	OCCURRENCE NO: 0000760
⑫	FIELD NAME : 0000 SCHDL OCCURRENCE NO
⑬	ERROR MESSAGE: SEQUENCE NUMBER DOES NOT EQUAL NUMBER OF DETAIL RECORDS
	FIELD VALUE : 0000760
⑭	PTNRSHF FEIN: 000000000
	OCCURRENCE NO: 0000761
	FIELD NAME : 0238 PTNR PCT LOSS SHR BEF DEC
	ERROR MESSAGE: NON NUMERIC VALUE IN NUMERIC FIELD EXAMPLE: '+000000000000'
	FIELD VALUE : BLANK
⑮	***** RUN ABORTED MORE THAN 100 ERRORS FOUND*****
	-----END OF JOB REPORT-----
⑯	OVERALL TEST RESULTS : FAILED
⑰	TOTAL NUMBER OF RECORDS : 2
⑱	TOTAL NUMBER OF PARTNERSHIP: 1
⑲	TOTAL NUMBER OF PARTNERS : 0
⑳	TOTAL NUMBER OF HEADERS : 0
㉑	TOTAL NUMBER OF TRAILER 1 : 0
㉒	TOTAL NUMBER OF ERRORS : 25

